



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES STREET
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD112/0464
17 June 2019

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

I am writing to notify you of the results of the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) that convened the week of 20 May 2019. The board reviewed your NJROTC Instructor reinstatement request. The ICB also reviewed the information package provided to you via Certified Mail to your address on 20 December 2018, and via electronic mail of 2 April 2019.

After review of your request and the information package, the board recommended decertification. The board noted your failure to complete the Advanced Certification courses within two years of the date of your initial hire, which is required by both OSD and NJROTC program policy. Accordingly, you are decertified as an NJROTC Instructor effective 23 May 2019.

You may appeal this decertification in writing within 90 days of the date of this letter to the Commander Naval Service Training Command. Your written appeal must detail the rationale for recertification and provide any additional documents and information that was not considered by the board and a reason why that information was not available for consideration by the board, other than a failure by you to provide the information.

Following the 90-day period, Naval Service Training Command will view the matter as closed for reconsideration, unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,

T. N. DASELER
NJROTC Program Director

Encl: (1) NSTC FY19 Precept of 9 Oct 2018



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES STREET
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD112/0389
22 June 2018

CERTIFIED MAIL

(b) (6)

Dear (b) (6):

I am writing to notify you of the results of the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) that convened 22-24 May 2018 and reviewed your reinstatement request for Senior Naval Science Instructor (SNSI) certification. The ICB reviewed the information package you were provided via Certified Mail to your address on 23 March 2018. The ICB also reviewed your letter of 2 April 2018.

The Board recommended decertification because you did not report for work following acceptance of employment, as required by NJROTC regulations. The board considered your rationale for not reporting, but also considered your failure to communicate your difficulties or plans, which resulted in the school not being able to make satisfactory mitigating plans. Accordingly, you are decertified as an NJROTC Instructor effective 24 May 2018.

You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than a failure by you to provide the information.

Following the 90-day period, the Naval Service Training Command will view the matter as closed for reconsideration, unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,

T. N. DASELER
NJROTC Program Director

Encl: (1) NSTC FY18 Precept of 15 May 2018



DEPARTMENT OF THE NAVY

NAVAL SERVICE TRAINING COMMAND

2601A PAUL JONES STREET

GREAT LAKES, ILLINOIS 60088-2845

5761

Ser CD112/0390

22 June 2018

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

I am writing to notify you of the results of the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) that convened 22-24 May 2018 and reviewed your reinstatement request for Senior Naval Science Instructor (SNSI) certification. The ICB reviewed the information package you were provided via Certified Mail to your address on 23 March 2018. The ICB also reviewed the rebuttal letter dated 19 April 2018 that you submitted.

The Board recommended decertification because you abruptly resigned, after five days, from a SNSI position, without giving the school proper notice, as required by regulation. The board also noted that you have attempted to undertake the challenging SNSI duty on three other occasions, and resigned from those positions under similar circumstances. Accordingly, you are decertified as an NJROTC Instructor effective 24 May 2018.

You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than a failure by you to provide the information.

Following the 90-day period, the Naval Service Training Command will view the matter as closed for reconsideration, unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,

T. N. DASELER
NJROTC Program Director

Encl: (1) NSTC FY18 Precept of 18 May 2018



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD112/0238
13 June 2017

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

This letter is to inform you that the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) convened 23-25 May 2017 and conducted a review of your Senior Naval Science Instructor (SNSI) certification. The ICB reviewed the information package provided via Certified Mail of 22 March 2017. Notably, our office did not receive any amplifying information from you for the Board to review.

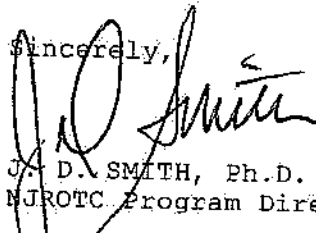
The Board did not recommend reinstatement of your certification as an SNSI in the NJROTC Program as a result of multiple documented deficiencies in Program Leadership, Program/Records/Administrative Compliance, and Program Instructions that you failed to correct during your probationary period. Accordingly, you are decertified as an NJROTC Instructor effective 25 May 2017. You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than failure to provide.

Following the 90 day period, the Naval Service Training Command will view the matter as closed for reconsideration unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,


J. D. SMITH, Ph.D.
NJROTC Program Director

Encl: (1) NSTC FY17 Precept of 20 Sep 16



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD112/0239
13 June 2017

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

This letter is to inform you that the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) convened 23-25 May 2017 and conducted a review of your Naval Science Instructor (NSI) certification. The ICB reviewed the information package provided via Certified Mail to your address on 27 March 2017. The Board also reviewed your rebuttal letter of 12 April 2017.

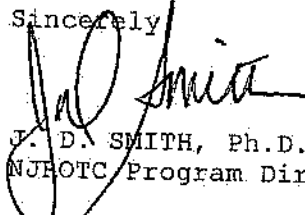
The Board recommended that you be decertified as an NSI in the NJROTC Program as a result of multiple documented issues with Interpersonal Relationships. Accordingly, you are decertified as an NJROTC Instructor effective 25 May 2017. You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than failure to provide.

Following the 90 day period, the Naval Service Training Command will view the matter as closed for reconsideration unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely


J. D. SMITH, Ph.D.
NJROTC Program Director

Encl: (1) NSTC FY17 Precept of 20 Sep 16



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD112/0420
14 June 2016

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

This letter is to inform you that the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) convened 17-20 May 2016 and conducted a review of your request for reinstatement of your Naval Science Instructor (NSI) certification that was suspended on 19 February 2016. The ICB reviewed the information package provided via Certified Mail to your address on 11 April 2016 and again via Federal Express on 25 April 2016. The Board also reviewed your rebuttal letter of 10 March 2016. However, your letter dated 9 May 2016 that was postmarked on 21 May 2016, was received by our office on 24 May 2016 after the board concluded and was not reviewed by the ICB. Subsequently, we received a letter in an envelope addressed from you to our office from the Department of Veterans Affairs Medical Center (VAMC) of 17 May 2016 which was received on 23 May 2016 after the Board concluded and was not reviewed by the ICB.

The Board did not recommend reinstatement of your certification as an NSI in the NJROTC Program as a result of multiple documented instances of failure to comply with policy and procedures in both the NJROTC Program and the Prince George's County School District, citing violations of your school's Standards of Conduct and bringing discredit to the NJROTC Program, as provided in Enclosure (1). Accordingly, you are decertified as an NJROTC Instructor effective 20 May 2016. You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than failure to provide. Should you wish to appeal with your letter of 9 May 2016 as your submission and/or the VAMC letter of 17 May 2016, please notify our office and we will submit either or both for review as your appeal along with any additional information you may also wish to provide.

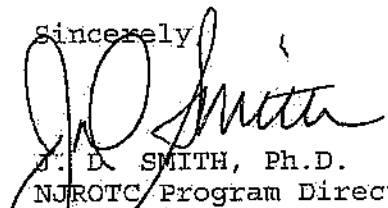
Following the 90-day period, the Naval Service Training Command will view the matter as closed for reconsideration unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material

information other than that required to be provided by the individual.
Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

Naval Service Training Command
NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,

A handwritten signature in dark ink, appearing to read "J. D. Smith", is written over the typed name and title.

J. D. SMITH, Ph.D.
NJROTC Program Director

Encl: (1) NSTC FY16 Precept of 16 Sep 15



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES ST
GREAT LAKES, ILLINOIS 60088-2845

5761
Ser CD113/0689
2 DEC 2016

CERTIFIED MAIL

(b) (6)

Dear (b) (6)

This letter is to inform you that the Navy Junior Reserve Officers Training Corps (NJROTC) Instructor Certification Board (ICB) convened 1-4 November 2016 and conducted a review of your request for reinstatement of your Naval Science Instructor (NSI) certification that was suspended on 12 April 2016. The ICB reviewed the information package provided via Certified Mail to your address on 24 August 2016. The Board also reviewed your rebuttal letter of 17 September 2016.

The Board did not recommend reinstatement of your certification as an NSI in the NJROTC Program as a result of multiple documented issues with Interpersonal Relationships with the latest resulting in counseling by school officials for unprofessional conduct. Accordingly, you are decertified as an NJROTC Instructor effective 18 November 2016. You may appeal your decertification in writing within 90 days of the date of this letter. A written appeal request must detail the reason(s) you believe your certification should have been reinstated and provide any additional documents and information that was not considered by the Board for reasons other than failure to provide.

Following the 90-day period, the Naval Service Training Command will view the matter as closed for reconsideration unless it is determined that the action of the Board was contrary to law, or involved material error of fact or material administrative error, or that the Board did not have before it for consideration material information other than that required to be provided by the individual. Enclosure (1) pertains.

Please direct correspondence regarding this matter to:

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NJROTC Program
Attn: Instructor Admin
250 Dallas St., Suite A
Pensacola, FL 32508-5268

Sincerely,

J. D. SMITH, Ph.D.
NJROTC Program Director

Encl: (1) NSTC FY17 Precept of 20 Sep 16